



CASA of Travis County Job Description

Title: Director of Volunteer Admissions

Reports To: Senior Director of Community Initiatives

CASA of Travis County has a full-time Director of Volunteer Admissions position available. The Director of Volunteer Admissions oversees the recruitment and screening of a diverse CASA volunteer pool that is compassionately committed, safe, appropriate, and open-minded. Volunteers advocate for the best interest of children who've been abused or neglected and are now in protective care. Opportunity to gain leadership experience, work with diverse populations and sharpen recruitment and screening skills. Flexible work environment.

Bachelor's degree required. Preferred candidates will have volunteer recruitment experience, staff supervision experience, and strong interviewing skills.

See our website (<http://www.casatavis.org/about/staff#employment>) for a complete list of required qualifications. EOE. Please send cover letter, resume and [application](#) to apply@casatavis.org or fax to 512.459.4550. **No phone calls please.** Starting salary is \$50,000.